

Utah High School Activities Association

199 East 7200 South
Midvale, Utah 84047
(801)566-0681
(801)566-0633 fax



Transfer of Eligibility Forms

PURPOSE OF FORMS: These forms are used only to request a transfer of eligibility from one member high school to another (i.e., student establishes eligibility at one school then transfers to another school). Transfers to Utah from outside of the state also utilize these forms.

APPLICABLE UHSAA BYLAW:

Transfer of Eligibility- Article I

Section 8: Any student transferring from one high school to another shall lose eligibility for participation in Association sponsored athletic activities (varsity, junior varsity, sophomore, freshman) for twelve months from the first day of attendance at the new school under the following circumstances:

- (a) The transfer resulted from the student's intent or purpose to participate in athletics at the transferee school.
- (b) The transfer does not otherwise comply with the rules of the State Board of Education.
- (c) The student does not receive confirmation from the Association that the transfer meets the conditions of paragraphs (a) and (b) of this rule. To receive this confirmation, any transferring student must provide the Association with specific information regarding the circumstances of the transfer.
- (d) The transfer was mandated by a school district for disciplinary reasons. In such case, the member school shall provide the Association with notice of the action and the reasons therefore. In transfers which have been mandated by a school or school district for disciplinary reasons, whether intra-district, inter-district, or between private and/or public schools, the transferred student shall lose eligibility for Association sponsored activities for a period equal to any suspension, bar or dismissal from the transferring school, but in no case shall the period exceed twelve months.

- The student is responsible for initiating the transfer process by asking for required forms from the school into which he/she desires to transfer and for obtaining the information necessary to complete the forms
- Any intentional misrepresentation or omission may result in the student losing eligibility.

NOTE: This application, supportive forms and academic transcript must be completed before the UH-SAA may consider the transfer.



Transfer APPLICATION Section 1



Utah High School Activities Association
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STUDENT'S NAME _____

Birthdate _____ 19____

Address _____
Street City Zip Code

Phone number _____ Sex: M F (circle)

School last attended _____ City _____ State _____

Phone number _____

School presently attending _____ City _____ State _____

Phone number _____

High School in Utah to which you intend to transfer _____

List all sports and activities in which you competed (trying out for a team is considered participation) at any level of interscholastic competition during the 12 calendar months preceeding the date of your transfer:

Parent or legal guardian name _____ Phone # _____

Address _____
Street City State Zip Code

COPY OF TRANSCRIPT MUST BE ATTACHED

Describe reason for transfer:

(Continue statement on separate sheet if additional space needed)

Signature of Student _____ Date _____

Signature of Parent or Guardian _____ Date _____

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SECTION 2

To be completed by PARENT or LEGAL GUARDIAN:

- I have read and understand the Transfer Rule. My son/daughter's school principal has clearly explained the meaning and intent of the rule.
- I verify that the following information is correct and I realize that any falsification of the application will result in my son/daughter losing high school athletic eligibility.

Name of Student _____ Date Enrolled _____

Current School _____ Year in School 9 10 11 12 (Circle)

Date of Birth _____

Name of Parent(s)/Legal Guardian _____

Address _____

City, State, Zip _____

Sports in which student intends to participate: _____

Person(s) with whom student currently resides _____

Address of person(s) with whom student currently resides: _____

School district in which student currently resides:

Has legal guardian been court appointed? Yes No (Circle One)

Date Appointed: _____

(If legal guardianship has been appointed, please submit certified copy of Court Order or Letter of Guardianship.)

Is financial support from parent(s) continuing to student? Yes ____ No ____

IF THERE IS NO LEGAL GUARDIAN, indicate relationship of student to person(s) (other than parent) with whom he/she currently resides, and indicate reasons for living with this particular person(s):

If residing with other than parent(s), please indicate the number of months and date student began residing with guardian or other person. _____

If the reason for the transfer was a change of family residence, please describe, including the addresses of prior and current residences, who was involved with the move (all or some family members), and any other information to show that the move was not for athletic purposes. (attach extra sheets, if necessary): _____



SECTION 2 - CONTINUED



Please complete the following questions:

- 1. My son/daughter is seeking to avoid or nullify the effect of a penalty at his/her previous school that relates to discipline or sports eligibility. () Yes () No
- 2. My son/daughter has been approached by athletic personnel or other individuals , e.g. booster club members, with the intent of encouraging their transfer to school of application. () Yes () No
- 3. I, as the parent or legal guardian of the applicant, have been approached by athletic personnel or other individuals with the intent of encouraging their transfer to school of application. () Yes () No
- 4. My son/daughter is following a coach to another school where the coach has obtained employment. () Yes () No
- 5. My son/daughter seeks to participate with teammates or coaches with whom he/she participated in non-school competition during the preceding twelve months. () Yes () No
- 6. My son/daughter is receiving financial aid from an individual or group associated with the school of transfer. () Yes () No
- 7. My son/daughter has received a questionnaire card or letter encouraging my child’s transfer to the school of application. () Yes () No
- 8. My son/daughter has been given an item from a coach or school personnel who represents the school of transfer. () Yes () No
- 9. Have you ever expressed to the coach concerns regarding your son or daughter’s status on the team, playing time, coaching philosophy, performance of coach on team? () Yes () No
- 10. Have you informed the principal or athletic director of any concerns you may have regarding items from #9 above? () Yes () No
- 11. Have you requested assistance from any member of the school administration regarding issues and concerns regarding your son or daughter’s educational experience at their school? () Yes () No

Signature of Father/Legal Guardian Date

Signature of Mother/Legal Guardian Date

Signature of Student Date

Additional Comments:

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SECTION 4

TO BE COMPLETED BY THE STAFF OF THE RECEIVING SCHOOL

As an administrator and coach of a UHSAA member high school, I realize that recruiting and or undue influence is unethical, unprofessional and completely against the rules and regulations established for high school sports.

I realize that disciplinary action can be taken by the UHSAA for making contact or encouraging a student who does not reside in my schools' attendance zone to transfer. I also realize that these restrictions apply to booster clubs and any other individual who would contact a student for the sole purpose of encouraging a student to attend a specific school for participation in athletics.

I recognize that this type of contact can jeopardize my coaching position and the eligibility of the student and the team of which the student is a team member.

I further understand that any falsification of this document will jeopardize the team in which the applicant is a member and my future as a coach at any high school in the state of Utah.

I fully understand and appreciate the philosophy of the UHSAA as it relates to undue influence and verify that there has been no attempt to recruit the applicant to transfer schools for the purpose of participating in an athletic program.

NOTE: This form must be read and signed by the principal, athletic administrator and all coaches involved in the program in which the transfer student intends to participate.

THE SIGNATURES BELOW ESTABLISH A REPRESENTATION THAT THE PRINCIPAL, ATHLETIC ADMINISTRATOR AND COACHES ARE UNAWARE OF ANY CIRCUMSTANCES WHICH COULD CONSTITUTE A VIOLATION OF ASSOCIATION RULES.

SIGNATURE OF PRINCIPAL

DATE

HIGH SCHOOL

SIGNATURE OF ATHLETIC ADMINISTRATOR

DATE

To be filled out by RECEIVING SCHOOL'S COACHES – SECTION #4 Cont'd

All coaches of sports listed by the student must sign below. This would include assistants, volunteers and head coaches. Your signature will signify that you have read and understand the Association's rules regarding transfers, recruiting and undue influence, and would attest that you are aware of no violation of these Association rules.

Student Name: _____ SPORT: _____

Date: _____

Head Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

SPORT: _____

Head Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

SPORT: _____

Head Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

Assistant Coach

NOTE: For additional sport signatures, make a copy of this form and submit for all sports of participation.